



# ELBERT FIRE PROTECTION DISTRICT

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[www.elbertfire.org](http://www.elbertfire.org)

## PUBLIC RECORD REQUEST

In accordance with the [Colorado Open Records Act \(CORA\)](#), Elbert Fire Protection District is happy to assist with requests for public records. As permitted under Colorado State Law, EFPD does charge a nominal fee for CORA requests. Records will not be charged a fee when the processing time to fulfill the records requests takes less than one hour. When processing time takes more than one hour, fees may be charged. See EFPD Fee Schedule. Once all submitted forms are confirmed, every effort is made to respond to your request within 72 business hours. This may be extended by seven business days for extenuating circumstances, to include the records being in-active, in storage or otherwise not readily available.

Full Name:	Date:
Address:	
City, State, Zip:	
Phone:	Email:

I request that a copy of the following document(s) or document(s) containing the following information be provided to me. Please identify the document(s) or information as specifically as possible.

By signing below, I agree that the information provided is complete and accurate. I consent to be legally bound by the terms and conditions of this agreement.

Signature: \_\_\_\_\_

ELBERT FIRE PROTECTION DISTRICT USE ONLY			
<b>CHARGES</b>			
_____ copies X \$0.25 per page	=	\$	_____
_____ hours of research X \$30 per hour (After 1 <sup>st</sup> hour)	=	\$	_____
_____ hours of data manipulation to generate form not used	=	\$	_____
<b>TOTAL</b>	=	\$	_____