

MINUTES OF THE REGULAR BOARD MEETING OF THE  
ELBERT FIRE PROTECTION DISTRICT  
November 11, 2014

The regular meeting of the Elbert Fire Protection District Board of Directors was held on November 11, 2014, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance:                      Directors in attendance were:

Lee Sherman  
Doug Rufenacht, via Phone  
Ric Poston  
Sean Mulvihill  
John Wood

Also in Attendance:

Mike Harrower, Fire Chief  
Brandon Homer, Deputy Fire Chief  
Carolyn Homer, Administrative Assistant  
Robert L. Tibbals, Jr., Attorney  
Wanda Randall, Community Member  
Robert Randall, Community Member  
Kim Homer, Department Member  
Ryan Knox, Department Member

At 7:00pm, the regular meeting of the Elbert Fire Board was called to order.

Agenda:                              The Board considered the proposed agenda. Chairman Sherman requested to add Action Item Report Status, Action Item Review and Pledge to the agenda. A motion was made by Director Poston, and unanimously carried, that the agenda be approved as amended.

Minutes:                             The Board next considered the minutes from the regular meeting of October 14, 2014. Chairman Sherman requested some updates to the minutes. A motion was made by Director Rufenacht, and unanimously carried, the minutes be approved as amended.

Action Item Report:            The Fidelis attorney has not been responsive to Mr. Tibbals in regards to requested information on billing status. Mr. Tibbals will send email on November 12, 2014, to request again. Director Poston asked about any legal timelines associated to them responding, Mr. Tibbals said that unfortunately there are no legal guidelines to require them to respond within a specific period of time.

Financials:                        Ms. Homer presented the financial statements. Ms. Homer pointed out that the Balance Sheet reflected current reconciled balances for the Checking and

Impact Fee account through the end of September and for Colotrust through the end of October. Ms. Homer pointed out that there were expenditures associated to some service and maintenance that was done on the ambulance. In addition, the Medical includes the income and expense associated to the members providing ambulance service for the home football games. The income for the district is associated to the cost of the ambulance and then the members are paid for their time. The Fire portion of department has currently contributed \$13,758.15 to the operations of the Medical services. Ms. Homer pointed out that there is a new line item called Capital Outlay for the purchase of the radios for the new tender, which will be added to the fixed asset value of the tender on the financial statements at the end of the year. Overall, the Profit and Loss Financial Statement shows a Year To Date Profit of \$55,371.08.

A motion was made by Director Mulvihill, and unanimously carried, that the financial reports be accepted and the bills be approved.

Public Comment:

Chairman Sherman opened public comments. Mrs. Randall stated that the district needs to explain to the community that as the department receives a lower ISO rating the insurance on their property should drop. In addition, Mrs. Randall asked if the department owns the propane tank or if it is leased and was told that the department owns the tank. She stated that when she had done the research for the Women's Club she found that Glaser was the highest cost in the county and that All American was the cheapest. It was explained that the department did some checking last year and it was determined to stay with Glaser, but that would do a check on the various costs for propane. She stated that it was cheapest to fill the tank in July and August. Finally she asked if any medical billing payments had been received recently and was told that no payments had been received recently, but some were expected in November or December.

Correspondence:

None.

Chief's Report:

Chief Harrower reported 6 calls last month; 2 medical and transports and 2 fire. In addition the members put on a haunted hall on October 31, 2014. The school fire awareness was postponed.

Deputy Chief Homer stated that he had an ISO meeting with the review agent November 10 and they want to move the review to December. They will take into account the lease purchase of the tender because the department has a purchase order. In addition, the district will receive credit for the shift time members are putting in at the fire house, for better record keeping, and for the amount of training done by members. The members are working to finishing other needs. It is estimated that the town proper rating will drop from 7 to 3 or 4 and that outside of town the rating should drop from 9 to 8B. Every insurance company calculates their fire rating differently, so it doesn't always tie to what actual rating is, but having the official rating drop should help all residents. If the district were able to put in sub-stations and get another tender (besides one

on order) the outside of town rating could possibly drop to 7. In order to do cisterns instead of substations the district would need to put one in every 2.5 miles.

Deputy Chief Homer also announced that he received an email from the company making the tender stating they should have chassis by November 24 and the tender would be built within 15 to 20 days after receipt.

ECCA Report:

Mr. Tibblas stated that all the equipment has been removed from the Justice Center, so now the Kiowa tower is primary site for all equipment. ECCA has free radios available for districts, but they are VHF and the district can't use them. The next quarterly meeting is December 1, 2014, at 6:30PM at Elizabeth Town Hall.

Attorney's Report:

Mr. Tibbals stated that he accomplished all action items assigned to him. In addition, he published notice of budget public hearing and circulated a memo with his bylaws comments.

Unfinished Business:

a. Bylaws/Policy Review: The Board reviewed the bylaws in a work session on November 1, 2014. The Board discussed department history and reviewed Kiowa and Rattlesnake Bylaws. The Board decided to postpone ratifying the bylaws until they receive the language from Mr. Tibbals about Directors missing meetings. Policy manual tabled until January 2015.

b. Mill Levy Committee: Deputy Chief Homer announced that the current focus will switch to the ISO review, but after it has been completed he will then update the mill levy information with necessary updates, which will show how they will pay less for insurance and will make the overall cost of a mill levy increase less for the residents. Mr. Tibbals stated that this should not be a problem as the first possible mill levy election is November 2015.

Director Mulvihill asked what average resident pays for insurance and was told that for residents outside of town proper it is currently around \$1,600, but it should drop about 1/3 for each number drop in the ISO rating, depending on the insurance company.

c. Medical Supplies: Deputy Chief Homer announced that the department will be switching oxygen companies on Friday, November 14, 2014.

New Business:

a. Grant List: Deputy Chief Homer submitted VFG grant, which is funded by the Feds, who pay the State, who pay the district. The Feds probably will not be releasing the monies until late December, so will not have any awards this year but will have two grant cycles next year. Deputy Chief Homer announced that the other grants will be worked on as they become open.

b. Action Item Review: Mr. Tibbals will review the bylaws and submit any changes by November 21, 2014.

There being no further business to come before the Board, a motion was made by Chairman Sherman, and unanimously approved, the meeting was adjourned at 8:17PM.

Respectfully submitted:

\_\_\_\_\_  
Recording Secretary to the Board

Approved:

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Reviewed:

By: \_\_\_\_\_

By: \_\_\_\_\_