

MINUTES OF THE SPECIAL BOARD MEETING OF THE
ELBERT FIRE PROTECTION DISTRICT
June 23, 2015

The special meeting of the Elbert Fire Protection District Board of Directors was held on June 23, 2015, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance:

Directors in attendance were:

Lee Sherman
Ric Poston
Sean Mulvihill
John Wood
Irene Brown

Also in Attendance:

Brandon Homer, Fire Chief
Mike Harrower, Captain
Carolyn Homer, Administrative Assistant
Kim Homer, Department Member
Ryan Knox, Department Member

At 7:15pm, the special meeting of the Elbert Fire Board was called to order.

Financial Review:

Ms. Homer handed out two versions of the June financial statements that were reviewed and approved at the meeting. One version reflected the variances as either red, for over budget, green when more revenue than has been collected than budgeted, and black for line items that are in line with budget. The second version highlights the year-to-date actual spent and the annual budget columns.

A discussion took place around reading the financial statements and the meaning of the variances, key pieces of information that should be discussed, and the specifics as to the responsibility of the Board around financial oversight. In addition, the Board discussed how to best assure that good financial oversight is maintained without micromanaging the operations of the department.

It was determined that the financials would continue to be handed out at the Board meeting, but that the checks would be signed after the meeting so that there is no distraction during the meeting. In addition, it was determined that moving forward the financial statements would reflect both the line item color adjustments and the column shading. Finally, it was determined that the font sizes would be changed to better reflect the different categories.

Mill Levy:

Chief Homer passed out two different versions of sample ballot questions for review. Chief Homer stated that the questions are samples and once the Board picks one, it would be sent to the attorney for final review and approval, then the Board will vote on a resolution that will include the decision to seek a mill levy increase, the ballot question, and choosing a Designated Election Official (DEO). Chief Homer pointed out that both versions include Tabor language even though the District previously voted to no longer be restricted by the Tabor rules because the attorney informed him that they felt that it was better for clarification purposes. The Board chose version two.

Chief Homer handed out some mill levy information that will assist the Board when they discuss the need for the mill levy with the public. A discussion took place around the material that was handed out and questions were answered around specific ideas or items listed on the materials. Based on the discussion, the materials will be updated to include a Frequently Asked Questions section and a story of why the District needs to do the mill levy increase.

Finally, the Board agreed that it would schedule a second meeting the fourth Tuesday of each month at 7:00pm in case election issues come up that need to be discussed and cannot wait until the next regular meeting.

There being no further business to come before the Board, a motion was made by Chairman Sherman, and unanimously approved, the meeting be adjourned at 9:32pm.

Respectfully submitted:

Recording Secretary to the Board

Approved:

Reviewed:

By: _____

By: _____

By: _____

By: _____

By: _____

By: _____