

MINUTES OF THE REGULAR BOARD MEETING OF THE  
ELBERT FIRE PROTECTION DISTRICT  
July 14, 2015

The regular meeting of the Elbert Fire Protection District Board of Directors was held on July 14, 2015, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance:                      Directors in attendance were:

Lee Sherman  
Ric Poston  
Sean Mulvihill  
John Wood  
Irene Brown

Also in Attendance:

Brandon Homer, Fire Chief  
Carolyn Homer, Administrative Assistant  
Mike Harrower, Department Member  
Kim Homer, Department Member  
Joe Marchese, Department Member  
Wanda Randall, Community Member  
Bob Randall, Community Member

At 7:16pm, the regular meeting of the Elbert Fire Board was called to order.

Agenda:                              The Board considered the proposed agenda. Director Brown asked that Town Committee Representative be added to the agenda under New Business. A motion was made by Director Wood, and unanimously carried, that the agenda be approved with requested change.

Minutes:                             The Board next considered the minutes from the regular meeting of June 9. A motion was made by Director Poston, and unanimously carried, the minutes be approved. Next the Board considered the minutes from the June 23 special meeting. Director Sherman noted that under Financial Review third paragraph the "I" should be "It". A motion was made by Director Wood, and unanimously carried, the minutes be approved with changes.

Financials:                         Ms. Homer presented the financial statements. Ms. Homer stated that the financial format has been updated as per the request from the special meeting. Ms. Homer presented a Balance Sheet that reflects reconciled bank balances for all accounts.

Ms. Homer presented the Profit and Loss for July, indicating that the department has received more interest so far than was originally budgeted,

which means that will need to be adjusted when the budget is revised. The SOT from Elbert County has already exceeded the annual budget by over \$5,500. In addition, the grants have been received, but not at the original amount because only purchased one AED instead of two, which both reduced the expense and the grant amount by half. The sale of items is because an old truck was sold. Ms. Homer pointed out that the chief stipend had been paid as approved in the last meeting. The office supplies is over budget because of the printing of the annual report and the semi-annual newsletter that was mailed out to the community. The amount in the Truck Service & Testing line item is for replacement on the engine fuel gauge. Ms. Homer pointed out that the miscellaneous expense is for expenses that will be reimbursed to the department, so the amount will be zeroed out. Finally, she pointed out that the subscriptions expense was for membership to the Elizabeth Chamber of Commerce in order to capitalize on the bulk rate for the mailing of the semi-annual newsletter. Ms. Homer stated that the year to date surplus is \$26,721.45 through the end of July.

A discussion took place about whether or not it made sense to have the income and expenses for reimbursable items in the same line item versus having an income line item and an expense line item. It was determined that a new income and expense line item would be added that is titled 'Reimbursable Income' and 'Reimbursable Expense' so that it is clear about what is paid out and received.

A motion was made by Director Mulvihill, and unanimously carried, that the financial reports be accepted with proposed changes and the bills be approved.

Public Comment:

None.

Correspondence:

Chief Homer stated that he had received an MOU for the Elbert County Fire Investigation Team (ECFIT) which he forwarded to the attorney for review. The attorney has stated that it should not be signed in the current format, but will make comments and recommendations for Chief Homer to take to the Chief's meeting.

Chief Homer also handed out the mill levy brochure that was handed out at Elbert Days that provides information about the upcoming election.

Chief's Report:

Chief Homer announced that there were 12 calls; 9 medical, 1.5 transports, 1 smoke investigation, 1 assist to Kiowa, and 1 lockout. Chief Homer announced that the monies from the VFA and the State EMS grants have been received. In addition monies have been received for the purchase of the freightliner. The department went to the J bar CC on July 5 and participated in a parade which was a success and good community building. Elbert Days had a lot of people come by to ask questions about the activities of the department and three applications were handed out.

ECCA Report: None.

Unfinished Business:

- a. Mill Levy: Chief Homer read the proposed Resolution to Authorize Calling for the November 3, 2015 Special Election to Increase the District's Mill Levy. The resolution includes the ballot question. A discussion took place as to the need for the dollar amount to be listed. In addition, the Board feels like the question is confusing because it sounds like they want to raise the mill levy every year without any additional consent. The Board would like to combine the two versions of the ballot language. Chief Homer stated that he thought that the language would need to stay the way that it is for legal purposes, but that he would contact the attorney to determine if the requested changes can be made to the ballot question. It was determined Chief Homer would discuss the concerns raised by the Board with the attorney and bring an updated ballot question to the special meeting for final approval prior to the deadline for submission to the counties. A motion was made by Director Poston, and unanimously approved, to adopt the proposed Resolution to Authorize Calling for the November 3, 2015 Special Election to Increase the District's Mill Levy.
- b. Chief Compensation: A motion was made by Director Mulvihill, and unanimously carried, to provide a \$500 per month stipend to Chief Homer for the time he spends doing department business.

New Business:

- a. Action Item Review: 1) Ballot Question Review with attorney, July 28, Chief Homer.
- b. Elbert Town Council Committee Representative: Director Brown stated that at the joint Board meeting on June 30 it was determined that each Board would assign a voting representative to the committee. A discussion took place as to who would be the best representative for the committee. A motion was made by Director Mulvihill, and majority carried, to appoint Director Brown as the representative and to have Chief Homer be the alternate.

There being no further business to come before the Board, a motion was made by Chairman Sherman, and unanimously approved, the meeting be adjourned at 8:43pm.

Respectfully submitted:

---

Recording Secretary to the Board

Approved:

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Reviewed:

By: \_\_\_\_\_

By: \_\_\_\_\_